

<b>Questions</b>	<b>Answers</b>
<b>Instructions and Forms</b>	
How can I get another copy of the <b>2005 Biennial Hazardous Waste Report Instructions and Forms</b> and/or the <b>2005 California Supplemental Instructions and Forms</b> ?	The <b>2005 Biennial Report Instructions and Forms</b> and/or the <b>2005 California Supplemental Instructions and Forms</b> can be downloaded from <a href="http://10.39.0.144/HazardousWaste/AnnualReports/index.cfm">http://10.39.0.144/HazardousWaste/AnnualReports/index.cfm</a> <a href="#">If you do not have Internet access, contact the Biennial Report Helpline at (916) 322-2880.</a>
Where can I find the most current U.S. EPA Flat File Specifications?	You can download the <b>2005 U.S. EPA Flat File Specifications</b> from <a href="http://10.39.0.144/HazardousWaste/AnnualReports/index.cfm">http://10.39.0.144/HazardousWaste/AnnualReports/index.cfm</a> . <a href="#">If you do not have Internet access, contact us at the Biennial Report Helpline at (916) 322-2880.</a>
<b>Who Is Required To File?</b>	
Who is required to submit a 2005 Biennial Report?	RCRA LQGs and TSDFs who treated RCRA hazardous waste are required to file. See the U.S. EPA's definition of a RCRA LQG (pg. 5) in the U.S. EPA's 2005 Biennial Hazardous Waste Report Instructions and Forms.
Are "California Only (i.e. Non-RCRA)" handlers required to file?	No.
I just bought this company. Am I required to file?	Yes. You should have received records of past hazardous waste handling activity from the previous owner. Contact the transporter for missing copies of manifests.
I am no longer generating hazardous waste. Am I required to file?	Yes. You are only exempt if you ceased all operations <b>and</b> all clean up prior to January 1, 2005. Submit an Exemption Form (Appendix B).
How do I submit an exemption?	Mail or fax an Exemption Form, (Appendix B). See page 12 for details.
<b>Workshops/Training</b>	
Where do I get for help with the software?	Check out the Waste Reporter Software Guide and software tips in Appendix E, or <a href="#">contact the Biennial Report Helpline at (916) 322-2880.</a>
Are workshops or training sessions going to be given?	Yes. See the section on Biennial Report Workshops which will be conducted at several locations.
<b>Reporting Information</b>	
My company only generates non-RCRA waste. Am I required to file?	No.
Is wastewater reported?	No. If the wastewater is sent via a hard piped inline treatment system, directly to a Publicly Owned Treatment Works (POTW). <a href="#">Contact the Biennial Report Helpline at (916) 322-2880</a> for clarification.

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Is universal waste reported?	No. Universal waste is exempt and is not reported.																		
The waste we generate is shipped offsite to be recycled, is it reportable?	Yes. All RCRA waste your company generated is reportable unless specifically exempted. See the 2005 Biennial Hazardous Waste Report Instructions and Forms.																		
Where can I find a list of RCRA (U.S. EPA) codes and other code lists?	See U.S. EPA Biennial Hazardous Waste Report Booklet																		
Where can I find a list of Units of Measure?	See U.S. EPA Biennial Hazardous Waste Report Booklet																		
How can I tell if I am exempt?	See <b>Who Must File</b> of the <b>2005 California Supplemental Instructions (page 5)</b> .																		
Do I need to complete “non-mandatory fields”?	<p><b><i>The U.S. EPA requires the following fields to be completed:</i></b></p> <table><tr><th>FORM</th><th>SECTION</th><th>BLOCKS</th></tr><tr><td>ID</td><td>N/A</td><td>ALL Fax # &amp; Email entered in block 13</td></tr><tr><td>GM</td><td>I</td><td>A, B, D, F, G</td></tr><tr><td></td><td>II</td><td>ALL</td></tr><tr><td></td><td>III</td><td>A, B, D</td></tr><tr><td></td><td></td><td>A, B, D, E, F, H</td></tr></table>	FORM	SECTION	BLOCKS	ID	N/A	ALL Fax # & Email entered in block 13	GM	I	A, B, D, F, G		II	ALL		III	A, B, D			A, B, D, E, F, H
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	II	ALL																	
	III	A, B, D																	
		A, B, D, E, F, H																	
I can't find all of my records? Will BR Staff give me copies of my missing manifests?	No. Contact the previous owner or the transporter to obtain missing manifests. If unable to locate, contact the Generator Information Services at (800) 618-6942.																		
How do I submit my report?	<p>Via mail, UPS or FED EX to:</p> <p><b>2005 Biennial Report Staff Dept of Toxic Substances Control P.O. Box 806 Sacramento, CA 95812-0806</b></p> <p>Physical address for UPS/Fed Ex:</p> <p><b>2005 Biennial Report Staff Dept of Toxic Substances Control 1001 I Street, 11th Floor Sacramento, CA 95814</b></p>																		
Can I fax my report to meet the deadline?	No. Submissions must contain <b>original signatures</b> and must be <b>postmarked, not received</b> , by the deadline. Submissions should include an electronic version of the report.																		

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<b>Internet</b>	
Is information available on the Internet for the 2005 Biennial Hazardous Waste Report?	Yes. See <b><i><a href="http://10.39.0.144/HazardousWaste/AnnualReports/index.cfm">http://10.39.0.144/HazardousWaste/AnnualReports/index.cfm</a></i></b> for downloading the 2005 Biennial Report Instructions and Forms, 2005 Biennial Report Supplemental Instructions, U.S. EPA Flat File Specifications, a link to the 2005 Waste Reporter Software, and the 2005 Biennial Hazardous Waste Report Planner.
Can I email my transmittal file?	No. Submissions must be signed and sent by mail, with the transmittal file diskette attached.
<b>Software</b>	
Where can I get the Waste Reporter software?	See <b><i><a href="http://www.dtsc.ca.gov">http://www.dtsc.ca.gov</a></i></b> . Click on the <i>Managing Waste</i> link, and then on the <i>2005 Biennial Hazardous Waste Report</i> link.
What if I can't see the right hand scroll bar?	Resize your monitor resolution to <b>1024 x 768</b> .